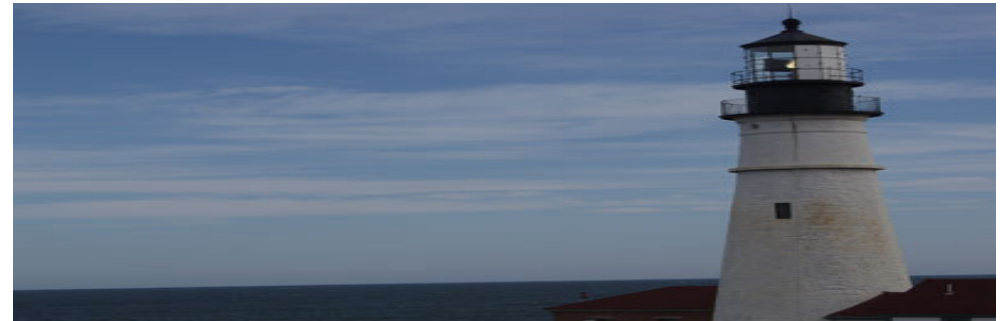




SHIPPER'S GUIDE



Sinotrans (HK) Logistics Limited have rich experience in shipping agency and freight forwarding and gained a lot of support and advice from our customers in the pass.

Nowadays, our services have been expanding to all aspect of logistics business, including ocean transportation, air transportation, trucking, freight forwarding, storing and warehousing business etc. We have well-equipped facilities providing unrivalled "Safety, promptness, accuracy, economy and convenience" services to our customers.



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中国外运
SINOTRANS

Unite measurements

	Internal dimension	Payload	Capacity
	L: 13.55M W: 2.35M H: 2.69M	25.6 Ton	86 M3
	L: 12.00M W: 2.35M H: 2.39/2.69M	HQ: 26.5 Ton	66M3 76M3
	L: 5.90M W: 2.35M H: 2.39M	24.4 Ton	33M3

Vocabulary

Advice.....message to confirm action
 AWB.....Air Way Bill
 B/L.....Bill of lading, document of value when transporting by sea
 BAF.....Bunker Adjustment Factor, to calculate fluctuation in bunker prices
 Bonded warehouse.....warehouse where uncleared goods can be stored
 Break bulk cargo.....small shipment to be combined with others
 CAF.....Currency Adjustment Factor, to calculate fluctuations in currencies
 COD.....Cash on delivery, goods released upon receipt of payment
 Cabotage.....domestic transport in a foreign country
 CAD.....Cash against document
 Carrier.....party responsible to perform transport

Cartage.....distribution / pick up of cargo
 CBM (Cubic Metre).....ISO measure to determine volume
 Certificate of Origin.....document to verify original country of production
 Classis.....trailer for carriage of containers on road
 Claim.....written message to hold carrier responsible for damage, delay etc
 CMR.....Convention on the contract for the international carriage of goods by road
 Consignee.....party to whom shipment is sent
 Consignor.....party who is sending shipment
 Country of origin.....often determines duty on goods
 CSC.....container service charge, terminal and handling charges for containers
 Customs.....governmental agency who controls/oversee flow of goods
 Customs value.....value used to determine duty & vat
 Damage.....damage
 Delay.....delay
 Delivery.....delivery
 Demurrage.....compensation to carrier when goods not received at destination
 Disbursements.....collection of payment before delivery
 Discharge.....unloading of container from ship
 Dispatch.....to send goods somewhere
 Domestic transport.....domestic transport
 Door—Doorfrom consignors warehouse to consignees warehouse
 EDI.....Electronic Data Interchange
 ETA.....expected time of arrival
 ETD.....expected time of departure
 FAK.....freight all kind
 FCL.....full container load
 FCR.....forwarders certificate of receipt, to verify that forwarder possesses cargo
 FCT.....forwarders certificate of Transport, to verify that forwarder transports cargo

Freight forwarder.....freight forwarder

Frontier.....border between countries=often where goods are cleared or reported

FTL.....Full trailer load

Groupage.....combine small shipment into one/container/trailer

Haulage.....transport of trailer

Hazardous.....cargo goods that need special attention when transported

Hucke-pack.....transport of trucks/containers on rail wagons

LCL.....less than container load, groupage in container

Loading list.....List of contents

LO-LO.....lift on –lift off, ship that is on and off loaded by cranes

LTLless than trailer load, groupage in trailer

Manifest.....specification/ list of consolidation

Maximum payload.....loading capacity

Merchandise.....merchandise

Net tare weight.....weight of empty container

NOVCC.....Non-vessel common carrier, carrier operation without own equipment

OT.....open top container with tarpaulin roof

Packling list.....list to describe content

Pallet.....pallet

Part load.....single shipment that fills transport unite only partly

Place of discharge.....i.e. port where container is loaded off ship

Place of loading.....place of loading

POD.....proof of delivery

Pre-advice.....notice given to consignee to inform of goods

Pro-Forma Invoice.....Invoice with information about goods . NOTE! Not commercial invoice

PSYM.....=NSAB general condition about goods, Note! Not commercial Invoice

Rail wagon.....rail wagon

Reefer.....transport unit where temperature can be controlled

Removals.....transfer of household goods

Routing order(R/O).....consignment instruction from consignee to consignor

SDR.....special drawing right, Basket of currencies for calculating compensation on international transport

Shipping instructions.....instructions given by clients to carrier

Side loader.....container chassis with own lifter on the side

Stripping.....unloading of container load

Stuffing.....loading of container

Swop-body.....container for transport on truck and/or rail , Stands on it's own legs

TEU.....twenty feet equivalents unit 1TEU = 20'Container

Tare.....weight of empty transport unit (i.e. container)

TIR.....Customs convention to facilitate transport of sealed unit across numerous frontiers

ULD.....Unit load device, unit for air transport

Vessel..... ship

Incoterms

- **EXW** - Ex Works -- Title and risk pass to buyer including payment of all transportation and insurance cost from the seller's door. Used for any mode of transportation.
- **FCA** - Free Carrier -- Title and risk pass to buyer including transportation and insurance cost when the seller delivers goods cleared for export to the carrier.Seller is obligated to load the goods on the Buyer's collecting vehicle; it is the Buyer's obligation to receive the Seller's arriving vehicle unloaded.
- **FAS** - Free Alongside Ship --Title and risk pass to buyer including payment of all transportation and insurance cost once delivered alongside ship by the seller. Used for sea or inland waterway transportation. The export clearance obligation rests with the seller.
- **FOB** - Free On Board and risk pass to buyer including payment of all transportation and insurance cost once delivered on board the ship by the seller. Used for sea or inland waterway transportation.
- **CFR** - Cost and Freight -- Title, risk and insurance cost pass to buyer when delivered on board the ship by seller who pays the transportation cost to the destination port. Used for sea or inland waterway transportation.

- **CIF** - Cost, Insurance and Freight -- Title and risk pass to buyer when delivered on board the ship by seller who pays transportation and insurance cost to destination port. Used for sea or inland waterway transportation.
- **CPT** - Carriage Paid To -- Title, risk and insurance cost pass to buyer when delivered to carrier by seller who pays transportation cost to destination. Used for any mode of transportation.
- **CIP** - Carriage and Insurance Paid To -- Title and risk pass to buyer when delivered to carrier by seller who pays transportation and insurance cost to destination. Used for any mode of transportation.
- **DAF** - Delivered at Frontier -- Title, risk and responsibility for import clearance pass to buyer when delivered to named border point by seller. Used for any mode of transportation.
- **DES** - Delivered Ex Ship -- Title, risk, responsibility for vessel discharge and import clearance pass to buyer when seller delivers goods on board the ship to destination port. Used for sea or inland waterway transportation.
- **DEQ** - Delivered Ex Quay (Duty Paid) -- Title and risk pass to buyer when delivered on board the ship at the destination point by the seller who delivers goods on dock at destination point cleared for import. Used for sea or inland waterway transportation. **DDU** - Delivered Duty Unpaid -- Title, risk and responsibility of import clearance pass to buyer when seller delivers goods to named destination point. Used for any mode of transportation. Buyer is obligated for import clearance.
- **DDU** - Delivered Duty Unpaid -- Seller fulfills his obligation when goods have been made available at the named place in the country of importation
- **DDP** - Delivered Duty Paid -- Title and risk pass to buyer when seller delivers goods to named destination point cleared for import. Used for any mode of transportation.

Dangerous goods

Dangerous Goods Classification



Class 1 – Explosive substances



Class 2 - Gases



Class 3 - Flammable Liquids



Class 4.1 – Flammable Solids

Class 4.2 – Substances Liable to spontaneous combustion

Class 4.3 - Substances which, in contact with water, emit flammable gases



Class 5.1 –Oxidizing substances

Class 5.2 –Organic peroxides

Class 6.1 – Toxic substances



Class 6.2 – Infectious substances



Class 7 - Radioactive Materials



Class 8 - Corrosives



Class 9 - Miscellaneous Products,